



Andy Beshear
Governor

Jaime Link
Education and Labor Cabinet Secretary

Chairs Committee **Minutes**

April 12th, 2023
02:00pm – 03:00pm
Zoom
Meeting ID: 857 5332 3321

Chairs Present: Amanda Owen, Jeff White, Katie Wolf Whaley, Frank Huffman, Merry Reid Sheffer

Chairs Absent: Jessica Beaven

Staff Present: Kentucky Office of Vocational Rehabilitation (KYOVR) Administrator, Nanci Howard, KYOVR Administrative Specialist, Pepper Caudill

Staff Absent: None

Special Guest(s) Present: None

Welcome, Introductions and Agenda Review:

KYOVR Administrator, Nanci Howard began by explaining purpose of meeting for Chairs to share work notes amongst committees and to consider collaborating with one another. She gave explanation of the “Motions Sheet” that was emailed to Chairs, prior to the meeting and gave information regarding the Dropbox that was created by KYOVR staff for the Employment First Council to access meeting minutes or other materials.

Chair Report:

Katie Wolf Whaley began by going over the agenda for the upcoming quarterly meeting scheduled on April 14th, 2023. She requested that each committee chair go through the Motions Sheet and explain their action items during this meeting so that she has a better idea of what each committee is presenting to the council.

Amanda Owen was first to present the Advocacy & Education Committee’s motion(s). First motion she presented was the App development proposal and Amanda went into detail explaining her committee’s intentions with this item. There was further discussion between Katie Wolf Whaley, Jeff White and Amanda Owen regarding this item. Second motion Amanda presented was the Power Point Presentation proposal and she went into detail explaining the committee’s intentions with this item. There was further discussion between Katie and Amanda regarding this item.

Merry Reid Sheffer was next to present the Employer Education & Engagement Committee’s motion(s). First motion she presented was the Landing Page proposal for the Employment First

Council and went into detail explaining her committee's intentions with this item. There was further discussion between Administrator, Nanci Howard, Chair members and Merry regarding this item. The second motion Merry presented was the Lunch & Learn Series and she went into detail explaining the committee's intentions with this item. There was further discussion amongst Chair members regarding this item.

Jeff White was next to present the Provider Capacity Committee's motion(s). First motion he presented was to have the Employment First Council brand added to the infographic the committee created and approval to distribute this resource document to the public. There was discussion held amongst Chair members regarding this item. Second motion Jeff presented was the approval of the Council to move forward with creating a work group based on the NEON project. There was further discussion amongst Chair members regarding this item.

Motion to approve minutes from the February Chairs Meeting was brought forward by Amanda Owen and a second was provided by Katie Wolf Whaley. A vote taken and the item passed unanimously, among members remaining in attendance of this meeting.

Transition Committee motion(s) were presented by Administrator, Nanci Howard as Jessica Beaven was absent, and Frank Huffman had to depart this meeting prior to its adjournment due to his work schedule. The only motion presented was an Outreach Campaign and there was discussion amongst remaining Chair members regarding this item.

Katie Wolf Whaley mentioned that the Bylaws Committee would not be presenting anything in the April 14th meeting and are hoping to have a final draft of the Bylaws to present at the July 2023 Quarterly meeting. She went on to give details of the current draft of the Bylaws to the Chairs members for further discussion. It was discussed of the Chairs members, meeting more regularly. There was positive feedback shared regarding the Dropbox. The meeting was ended.

Future areas of focus: None

Action Items: None

Public Comment: None

Adjournment: None

Next Meeting Date:

TBD

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