



Andy Beshear
Governor

Jaime Link
Education and Labor Cabinet Secretary

Bylaws (Adhoc) Committee **Minutes**

May 3, 2023
10:00am – 11:00am
Zoom
Meeting ID: 874 6938 4074

Members Present: Chair, Katie Wolf Whaley, Tal Curry, Jeff Edwards

Members Absent: Vice Chair, Frank Huffman, Anette Jett, Amanda Owen, Dina Klimkina

Staff Present: Kentucky Office of Vocational Rehabilitation (KYOVR) Administrator, Nanci Howard, KYOVR Administrative Specialist, Pepper Caudill, KYOVR Staff Assistant, Betty Whittaker

Staff Absent: None

Guest(s) Present: None

Subcommittee Discussion:

Member, Tal Curry began discussions regarding video teleconference guidelines. He expressed disfavor for KRS 61.805 (5) which state “...*individuals can see and hear each other by means of video and audio equipment.*” He went on to explain the difficulties of maintaining connection via video and audio. Discussion was held amongst members in attendance of the meeting and guidance was provided by KYOVR staff as a verbal narration of the Open Meetings Act Guide per KRS 15.257, page 20, paragraph, “What are video teleconferences?”. Legal team, Dondra Meredith also provided guidance via Teams chat, which stated, “There are no exceptions for technical difficulties. In-person are the best way to avoid this potential issue.”

Chair, Katie Wolf Whaley began discussions of the Bylaws document where the committee had left off at their last meeting on April 3, 2023, at “B. Executive Committee, #1”. Discussions continued throughout the remainder of the document which ended at “Article X – Amendments”. Katie requested additional fine-tuning suggestions from meeting attendees and discussion was held as those suggestions were made. Administrator, Nanci Howard requested additional guidance to be placed on “Special Called Meetings” section of the Bylaws. There was question regarding the Open Meetings Act Guide as it pertains to “Emergency meetings”. Administrative Specialist, Pepper Caudill provided verbal narration of the Special meetings section of the Open Meetings Act Guide, to the committee. There was additional discussion amongst the committee regarding notice for Special meetings. There was discussion held regarding meeting materials. There was discussion held regarding notice of proxy. There was discussion held regarding proxy voting. There was discussion regarding proxy

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establishing a quorum. As meeting was ending, Chair, Katie called for a motion to approve the April 3, 2023, minutes. **Member, Jeff Edwards made motion to approve minutes from April 3, 2023, meeting, A second was provided by member, Tal Curry. A vote was taken, and the motion passed unanimously.** Discussion was held regarding legal review of the Bylaws draft. It was decided that the committee would not meet again until after the legal team has reviewed the Bylaws draft.

Future areas of focus:

- Present Bylaws final draft to Employment First Council prior to the July 14, 2023, meeting

Action Items: None

Public Comment: None

Adjournment:

Member, Tal Curry made a motion to adjourn the meeting. A second was provided by member, Jeff Edwards. A vote was taken, and the motion passed unanimously. The meeting was adjourned.

Next Meeting Date:

TBD

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